

Overview & Scrutiny Organisation and Resources Select Committee

Rolling Work Plan from September 2011

SUBJECTS	COMMITTEE/ TASK GROUP	NEXT DATE TO O & S COMMITTEE	SPECIFIC ISSUES FOR DISCUSSION	REPORT AUTHOR	CABINET MEMBER/ PORTFOLIO HOLDER
Campus and Operational Development (previously known as Workplace Transformation) Programme	Task Group	Ongoing	To consider updates on progress Four year programme	Mark Stone	Cllr Stuart Wheeler
ICT	Task Group	Ongoing	To consider updates on progress to include SAP Development (as incorporated within the Technology Plan roadmap)	Cllr Nigel Carter	Cllr John Noeken
Procurement & Commissioning	Task Group	Ongoing	To consider updates on progress.	Ceri Williams	Cllr John Noeken
Partnerships (Standing)	Task Group	Ongoing	To receive an update on progress.	Ceri Williams	
Scrutiny Representation on Project Boards	Committee	Ongoing	Scrutiny representatives to provide written updates where applicable	Cllr Ricky Rogers Cllr Peggy Dow Cllr Pip Ridout	

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S106 Agreements	Task Group	November 2011	To receive an update on progress once the Task Group has met in September to establish if the database has been completed and reviewed the options for making it accessible to the public.	Ceri Williams	Cllr Toby Sturgis
Member Support in the Locality	Task Group	November 2011	To undertake a review on member support in September 2011	Henry Powell	Cllr Laura Mayes
Community Area Board Grant	Committee	November 2011	To receive details on the measurements in place to safeguard monies awarded through the area board grants system.	Steve Milton	Cllr John Thomson
Area Board Performance Indicators	Committee	November 2011	To receive details on the performance indicators in place for Area Boards.	Steve Milton	Cllr John Thomson
Library Services Review	Committee	November 2011	To receive a six month update on progress in relation to the Library Services Review	Niki Lewis	Cllr Stuart Wheeler
People's Strategy	Committee	November 2011	That the Scrutiny Manager and Cllr Ricky Rogers to receive details of the revised strategy once available which may then be considered by Committee	Barry Pirie	Cllr John Noeken

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Scrutiny Review	Committee	January 2012?	To implement a wider review of Scrutiny to ensure the most appropriate allocation of resources	Paul Kelly	Cllr Jane Scott
Consultancy/Agency Staff Update	Committee	March 2012	To receive an annual update on consultancy/agency staff	Barry Pirie	Cllr John Noeken
Shaping the Future Group	Committee	tbc	To receive the Action Plan for consideration once available	Laurie Bell	Cllr Laura Mayes/ Cllr Allison Bucknell

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Cabinet Forward Work Plan
September 2011 – December 2011

Items that may be of interest to the
Organisation and Resources Select Committee

SUBJECTS	DATE TO CABINET	SPECIFIC ISSUES FOR DISCUSSION	RESPONSIBLE CABINET MEMBER	OFFICER CONTACT
Update on Performance	13 September 15 November 2011	To inform Cabinet about progress against the Council's priorities, including those in the Local Agreement for Wiltshire.	Cllr John Brady	Sharon Britton
Budget Monitoring	13 September 18 October 15 November 13 December 2011	To receive an update on the Councils capital and revenue budget.	Cllr John Brady	Michael Hudson
Collaborative working with Wiltshire Police	13 September 2011	Outlines the context and the partnership work to date to develop collaborative working with Wiltshire Police and asks that this work is further developed and implemented.	Cllr Jane Scott	Carlton Brand
Annual Governance Statement 2010-11	13 September 2011	To consider a draft Annual Governance Statement for 2010/11 for comment before final approval is sought from the Audit Committee at its meeting on 28 September 2011	Cllr John Brady	Marie Lindsay
Provision of Internal Audit	18 October 2011	To explore options for the future delivery of Internal Audit and determine next steps	Cllr John Brady	Michael Hudson

SUBJECTS	DATE TO CABINET	SPECIFIC ISSUES FOR DISCUSSION	RESPONSIBLE CABINET MEMBER	OFFICER CONTACT
Campus Proposals	18 October 2011	Asks that Cabinet consider approval of three community developed campus proposals relating to the community areas of Melksham, Corsham and Salisbury	Cllr Stuart Wheeler	Carlton Brand
Council Tax Base	13 December 2011	To set and approve the Council Tax Base for 2012/2013	Cllr John Brady	Andy Brown
Fees and Charges Policy	13 December 2011	To consider the Council's Corporate Fees, Charges and Concessions Policy	Cllr Fleur de Rhe-Philippe	Michael Hudson